



HOW TO LIST YOUR HOME

1. Sign in with your email/screen name and password. (You may change your login name and password. Find the link **account preferences** under orange bar and a little right of center. Click and edit your information.)
2. Click on LIST MY HOME link.
3. Go from page to page by clicking and filling in the requested information. On a certain page you will be asked to:
 - a. ENTER A HEADING FOR YOUR AD. Be descriptive as you add information about your home.
 - i. Put in your state and your (closest) city and other cities that are close to your home. Do not use commas.
 - ii. Make sure you type in LDSHOMESHARE exactly and with no spaces. This will be used as a SEARCH WORD to find homes in our database. In the example below the important search words are: ldshomeshare (no spaces), cities of Sandy, Salt Lake City, and Draper. # of bedrooms and kids, meaning kids are ok to stay too.
 - iii. EXAMPLE
LDSHOMESHARE in Sandy Salt Lake City Draper Utah 3 bedrooms kids
 - iv. The LDSHomeShare community is built on a shared technology base and is used by other online communities such as www.ldsyardsale.com. Only LDSHomeShare members will be using LDSHOMESHARE as a search word.
 - b. The last page you will fill out has certain areas needing additional information from you as described below:
 - i. TAG WORDS (Left side of page) You will already see tags words generated from the HEADING of your home listing. It must contain LDSHOMESHARE for search purposes. Make sure your state, city appear. Add other cities close to you for search purposes.
 - ii. Find DETAILED DESCRIPTION to the right of Tag Words. Add a description of your home and what you have to offer as to bedrooms, bath facilities, kids ok or not etc. Put other information in that you think is relevant. You may wish to put your phone # in here for contact purposes. Click SAVE.
 - iii. Add PHOTOS of your home if you wish. Jpeg photos only.
 - iv. Click on location. Put in just your zip and city. Add general information of your home location. Other information and addresses can be given when contact with other members is made. SAVE

v. Disregard all other links and information requests.

Your LDSHomeShare listing is now complete. Other members can now contact you to see when they might overnight with you at your home. If you listed phone # they will probably call, but they can also send you an email to contact you.