



## Facade Improvement Program General Guidelines

The Facade Improvement Grant Program's primary consideration is to encourage economic development through preservation and renovation of buildings in the downtown area. The Beeville Main Street Program envisions downtown as the Heart of the Community; offering business diversity, economic strength, culture and excitement! Improving the aesthetic feel of the downtown area will help to achieve our goal!

The program provides funds to help a business improve the appearance of their storefront. **Beeville Main Street may contribute up to 50% of the facade project cost up to a \$5,000 maximum per property.** This is a **ONE TIME** distribution to each program participant. Main Street's contribution shall be in the form of reimbursement to the applicant upon final completion of the project at which time total and final project costs will be determined.

Please carefully read the following guidelines and keep for your records.

1. Determine your eligibility. Any property or building in the Main Street Project Area (The Tax Increment Finance District) that houses a business or has intent to house a business\* is eligible to apply for this program. Please see attached map for boundaries and project area. Funds awarded through this grant program can only be used for the specific purpose of improving the façade (the visible outside walls) and overall outside appearance of a building.
2. An application, agreement form, and a description/drawing of the proposed work to be done should be completed. Applicants are required to submit a design plan to be approved by the TIF Board. Additionally, all applicants must have signed and written consent of the property owner to have such work performed.
3. Use of funds will be focused on exterior (facade) work on storefronts and commercial buildings in the Main Street project area. Paint grants may not be issued to paint over *original exposed* brick, walls, or any windows. Painting over these will increase deterioration and later cause peeling or cracking. Roofing is not an eligible expense.
4. Applicants must apply for the grant before restoration or renovation work begins. **No grants will be awarded for work that has already been done.** Funding assistance is distributed as a reimbursement following application approval and submission of all paid project costs.
5. Funding assistance is awarded at the discretion of the TIF Board. The TIF Board reserves the right to disqualify an application due to unacceptable design or construction plans, unrealistic construction fees or lack of timeliness.

\*A letter of intent from said business owner must be provided if the property is vacant or the current tenant is vacating the property



## Facade Improvement Program

### Application

#### **Applicant Information:**

Applicant Name \_\_\_\_\_

Address (home) \_\_\_\_\_ (work) \_\_\_\_\_

\_\_\_\_\_

Phone (home) \_\_\_\_\_ Fax (home) \_\_\_\_\_

Phone (work) \_\_\_\_\_ Fax (work) \_\_\_\_\_

E-Mail \_\_\_\_\_

#### **Building Information:**

Property/Business Address and Location \_\_\_\_\_

\_\_\_\_\_

Name of Business \_\_\_\_\_

Date Constructed \_\_\_\_\_ Square Feet \_\_\_\_\_

#### **Building Improvement Plan:**

Estimated TOTAL Project Costs \$ \_\_\_\_\_

Write a brief summary of the proposed improvements for your building. (Attach specifics)

TYPE OF REPAIR OR IMPROVEMENT	ESTIMATED EXPENSE
1.	
2.	
3.	
4.	
5.	
6.	
7.	

Estimated project completion date (month/year)

\_\_\_\_\_

**Please submit the following information to the Main Street Office:**

	A completed Façade Improvement Program Application
	A brief description of the work to be completed
	A drawing/rendering/photo of work to be performed. Please include color samples of paint, signage, and/or awning style and material.
	If not the PROPERTY OWNER, a letter from the owner giving permission to alter the façade.
	A copy of contractor/painter/workman's bid or written estimate for cost of improvement.
	Information on the methods and materials to be used.

For questions, please contact Michelle Wright, Main Street Manager - 361-362-0368.



## Façade Improvement Program Agreement Form

I have met with the Main Street Manager and I fully understand the procedures established by the Main Street Advisory Board.

I have read and understand the Main Street Façade Program Procedures and Guidelines.

I understand that, if I participate in the reimbursement program, any deviation from this agreement may result in the withdrawal of funds and disqualification from the program.

I agree to supply all necessary receipts showing expenditures for the project work completed and specified in the application.

I understand that any false or misleading information could lead to dismissal of the project and funds.

**I agree to have my project fully underway within three (3) months of notification that funds will be reimbursed; otherwise an extension with just cause must be submitted in writing to the TIF Board.**

\_\_\_\_\_ Date \_\_\_\_\_  
Applicant

\_\_\_\_\_ Date \_\_\_\_\_  
Main Street Manager